

print center price guide

colour copying / digital printing

quantity	8.5 x 11/14	11 x 17	12 x 18
1-249	49¢	98¢	\$1.39
250-499	47¢	94¢	\$1.35
500-999	45¢	90¢	\$1.29
1000-1999	43¢	86¢	\$1.19
2000+	39¢	78¢	\$1.09

digital processing efiles **\$3** first file - **\$1** additional files
 hand placement of documents for copying (per original) **12¢**
 image repeat, editing, resizing, cropping (per page) **\$2.50**

price guide is subject to change without notice

specialty stocks

additional charges to digital printing/copying

bond classic linen colors 24lb 11"	22¢ /sht
bond neon brites 24lb 11"	3.5¢ /sht
bond pastel colour standard 20lb 11"	2¢ /sht
bond pastel colour standard 20lb 14"	3¢ /sht
bond pastel colour standard 20lb 17"	4¢ /sht
bond 3 hole white 20lb 11"	1¢ /sht
bond 3 hole colour 20lb 11"	3.5¢ /sht
bond 3 hole white 20lb 17" (machine punch only)	3.5¢ /sht
bond via neutrals colours 24lb 11"	12¢ /sht
card stock white index 110lb 11"	12¢ /sht
card stock white laser brite 110lb 11"	25¢ /sht
card stock white laser gloss 100lb 11"	45¢ /sht
card stock white laser silk 100lb 11"	38¢ /sht
card stock white laser brite 100lb 17"	65¢ /sht
card stock marble 80lb 11"	26¢ /sht
card stock neon brites 80lb 11"	22¢ /sht
card stock via neutrals colours 80lb 11"	30¢ /sht
laser bond white 28lb 11"	9¢ /sht
laser bond white 28lb 17"	18¢ /sht
laser bond white 32lb 11"	14¢ /sht
laser bond white 32lb 17"	28¢ /sht
laser glossy bond white 80lb 11"	22¢ /sht
laser glossy bond white 80lb 17"	44¢ /sht

miscellaneous

certificate border blanks	45¢
transparency 11" b/w (price includes copy)	\$1.25
transparency 11" color (price includes copy)	\$2.50
tabs 5/set plain	\$1.50 /set
tabs 8/set plain	\$2.50 /set
tab typesetting and setup	\$25 min - \$45 /hr

volume pricing available

finishing services

bundling	50's, 100's etc.	\$5 /1000	\$5 min
cutting		\$1 / cut of 500 sheets 20# bond	\$10 min
drilling		\$20 setup	\$15 /1000 min
folding	11"/ 14"/ 17"	\$15 /1000	\$15 min
folding booklet / 2 staples	11"/ 14"/ 17"	20¢ /booklet	\$15 min
labor manual shop collating & assembly etc.		\$35 /hr	\$20 min
ink match		\$20 /colour	
numbering black		\$20 setup per position	\$15 /1000 min
numbering red		\$20 setup per position	\$32 /1000 min
padding		50¢ /pad	\$10 min
perfining/scoring		\$20 setup per rule	\$15 /1000 min
stapling auto machine			1¢ /staple
stapling manual			10¢ /staple
stapling manual heavy duty			15¢ /staple

digital services

cd burning pc or mac format (includes cd)			\$5
cd pdf indexing or cataloging files		\$45 /hr	\$25 min
desktop creation & design		\$45 /hr	\$25 min
scanning photo color or b/w 11"		\$5 /scan	\$10 min
scanning photo color or b/w 17"		\$8 /scan	\$10 min
scanning auto feed color or b/w 11"		20¢ /sht	\$10 min
scanning auto feed color or b/w 17"		30¢ /sht	\$10 min
signature booklet setup color or b/w			\$5 min

binding services

coiling	up to 50 sheets	\$3.00
	up to 100 sheets	\$3.75
	up to 150 sheets	\$4.15
	up to 200 sheets	\$4.50
	over 200 sheets	\$5.75
cerlox	up to 50 sheets	\$1.75
	up to 100 sheets	\$2.50
	up to 150 sheets	\$3.55
	up to 200 sheets	\$3.55
	over 200 sheets	\$5.75
	all cerlox jobs	\$5 min
rebinding coil/cerlox	\$1.25 min	
clear / frosted covers	45¢ ea	
card covers (assorted colors available)	45¢ ea	

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