

## binding services

<b>coiling</b>	up to 50 sheets .....	<b>\$3.00</b>
	up to 100 sheets .....	<b>\$3.75</b>
	up to 150 sheets .....	<b>\$4.15</b>
	up to 200 sheets .....	<b>\$4.50</b>
	over 200 sheets .....	<b>\$5.75</b>
<b>cerlox</b>	up to 50 sheets .....	<b>\$1.75</b>
	up to 100 sheets .....	<b>\$2.50</b>
	up to 150 sheets .....	<b>\$3.55</b>
	up to 200 sheets .....	<b>\$3.55</b>
	over 200 sheets .....	<b>\$5.75</b>
	<b>all cerlox jobs</b> .....	<b>\$5 min</b>
<b>rebinding coil/cerlox</b> .....	<b>\$1.25 min</b>	
clear / frosted covers .....	<b>45¢ ea</b>	
card covers (assorted colors available) .....	<b>45¢ ea</b>	

price guide is subject to change without notice

## finishing services

bundling .....	50's, 100's etc.	<b>\$5</b> /1000	<b>\$5</b> min
cutting .....		<b>\$1</b> / cut of 500 sheets 20# bond	<b>\$10</b> min
drilling .....		<b>\$20</b> setup	<b>\$15</b> /1000 min
folding .....	11"/ 14"/ 17"	<b>\$15</b> /1000	<b>\$15</b> min
folding booklet / 2 staples	11"/ 14"/ 17"	<b>20¢</b> /booklet	<b>\$15</b> min
labor manual shop collating & assembly etc.		<b>\$35</b> /hr	<b>\$20</b> min
ink match .....		<b>\$20</b> /colour	
numbering black .....		<b>\$20</b> setup per position	<b>\$15</b> /1000 min
numbering <b>red</b> .....		<b>\$20</b> setup per position	<b>\$32</b> /1000 min
padding .....		<b>50¢</b> /pad	<b>\$10</b> min
perfining/scoring .....		<b>\$20</b> setup per rule	<b>\$15</b> /1000 min
stapling auto machine .....			<b>1¢</b> /staple
stapling manual .....			<b>10¢</b> /staple
stapling manual heavy duty .....			<b>15¢</b> /staple

## digital services

cd burning pc or mac format (includes cd) .....			<b>\$5</b>
cd pdf indexing or cataloging files .....		<b>\$45</b> /hr	<b>\$25</b> min
desktop creation & design .....		<b>\$45</b> /hr	<b>\$25</b> min
scanning photo color or b/w 11" .....		<b>\$5</b> /scan	<b>\$10</b> min
scanning photo color or b/w 17" .....		<b>\$8</b> /scan	<b>\$10</b> min
scanning auto feed color or b/w 11" .....		<b>20¢</b> /sht	<b>\$10</b> min
scanning auto feed color or b/w 17" .....		<b>30¢</b> /sht	<b>\$10</b> min
signature booklet setup color or b/w .....			<b>\$5</b> min